



OUTREACH PRESENTATION INFORMATION SHEET

So that we may provide you with the best possible service, please fill out this form and e-mail it back to Aubrey Abuana at: Outreach@teenlineonline.org. (Request must be submitted at least 2 weeks in advance)

Name of School or Agency: Street Address:

Name of contact person:

Email:

Daytime phone: Cell phone (For Emergencies):

Requested dates of Outreach Presentation (Request must be submitted at least 2 weeks in advance):

1) 2) 3)

Outreach Interested in (Please check one):

- General - TEEN LINE Bullying Prevention Suicide Prevention LGBTQ: Sexual Orientation/Gender Identities

Please provide exact times for class periods for Outreach Presentations (Minimum 45 minutes needed for all presentations):

(Minimum of 25 guests, Maximum 45 guests in attendance to be approved)

- 1. Start Time: End Time: # of Students Grades:
2. Start Time: End Time: # of Students Grades:
3. Start Time: End Time: # of Students Grades:

Is this a/an:

- Classroom Other

Location or Room number:

Can you provide any of the following to make presentation interactive?

- Projector/Speakers White/Chalk Board

Is parking available? Yes No

What time should the presenter arrive to set up?

Please provide any necessary instructions:

Please note that submission of this Outreach Request Form does not constitute a booking until confirmed by our Outreach Coordinator.